

## 2021-2022 Payment Plan Request Form

### Payment Plans-Undergraduate Students

**Extended Payment Plan** – Monthly payments from August to February ensuring the balance of tuition is paid by the end of February. To determine which balance owing range you are in, you must take the total amount for the year on your fees account less any provincial funding for the year. Here are the breakdown of the ranges:

Balance Outstanding	Initial Payment Required	Monthly Payments Required From September to February
Up to \$7800	\$2500	\$890
\$7800 to \$10000	\$3000	\$1165
\$10000 to \$14000	\$5000	\$1500
\$14000 to \$21000	\$7500	\$2250
\$21000 to \$28000	\$10000	\$3000
\$28000 to \$34000	\$12500	\$3585
\$34000 to \$45000	\$15000	\$5000

The amount of the initial payment is due on the first payment due date. The monthly payments will be adjusted based on the balance owing after the initial payment for the six month period. For professional and second entry programs please contact our office for any payment plan.

### Payment Plans-Graduate Students

**Extended Payment Plan** (3 or 4 months to pay term in full)

Three month plan is from first installment due date to third month of term. Equal payments are recommended for each month. Extending into the 4<sup>th</sup> month of the term may delay automatic registration in the next term or applying for graduation.

**To build your payment plan please fill in the information below:**

Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Balance Outstanding after Government Funding \$ \_\_\_\_\_

Do you Require an Extended Plan?	Check (X) to select option
Extended Tuition Payment Plan Undergraduate	
Extended Tuition Payment Plan Graduate <i>(please indicate 3 or 4 months)</i>	

We will confirm monthly payments required. The initial payment should be made by the first due date of your tuition.

**Payment Plan Requests should be submitted using the secure online [DocDrop](#). You must use a pdf file format to upload your documents. Please select the "Payment Plan Request" document type when uploading your application.**